

# Recording ATSI Status in MD2

Medical Director has the ability to record Aboriginal and Torres Strait Islander origin patients. Recording this information in your software allows you to search your database for these patients, providing an opportunity to tailor health care services to meet their needs which results in improving health outcomes.

To find out the Aboriginal and Torres Strait Islander status a person, you should ask them:  
**“Do you identify as an Aboriginal and/or Torres Strait Islander person?”**

- Yes, Aboriginal**
- Yes, Torres Strait Islander**
- Yes, both Aboriginal and Torres Strait Islander**
- No**

The response categories must be able to distinguish between people who identify as being Aboriginal, people who identify as being Torres Strait Islander, and people who identify as both.

## Recording Patients in Medical Director (V2.92)

Patients who self-identify as Aboriginal &/or Torres Strait Islander origin may be recorded in the ‘Patient Details’ screen of Medical Director.

The screenshot shows the 'Patient Details' window with the following fields and values:

- Title: [Empty]
- First Name: STEPHEN
- Known as: STEPHEN
- Surname: BAKER
- Date of Birth: 02/05/1957
- Sex: Male
- Address: 6 MIDWAY ST, DEMOTOWN, Postcode: 1234
- Medicare No.: 0987678993
- Pension Status: None (selected)
- Aboriginal:  (checked)
- Torres Strait Islands:  (unchecked)

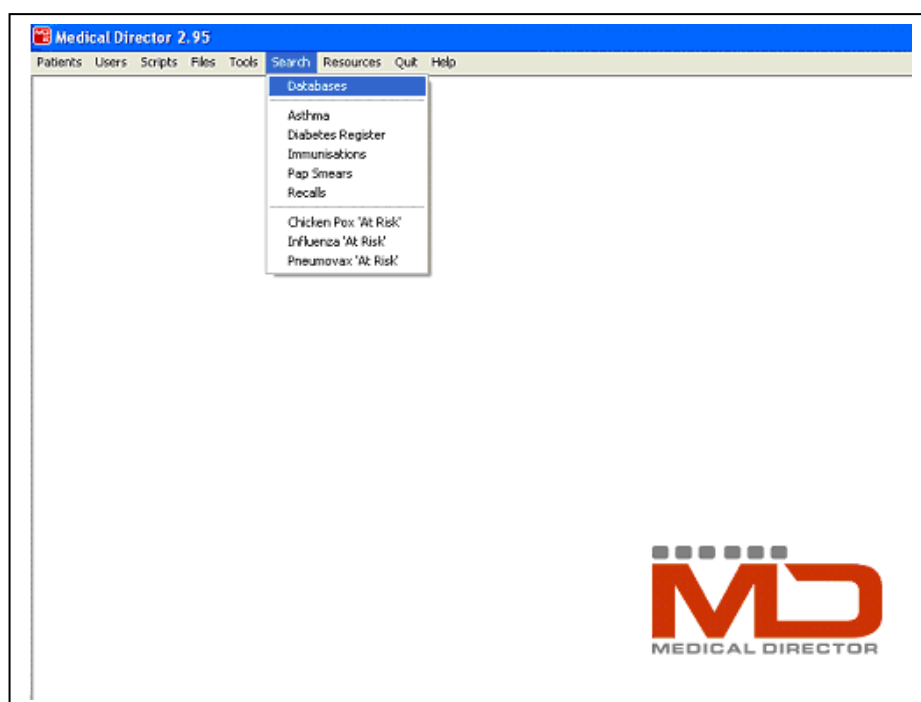
You may record patients as:  
- Aboriginal (only)  
- Torres Strait Islander (only)  
- or tick both

Click the mouse to tick or click again to un tick this field.

## How do I find my Aboriginal and Torres Strait Islander Patients in Medical Director?

The search function on the main menu is a powerful tool for accessing information stored in the databases of Medical Director. To begin the process, return to the **Main Screen** (please ensure that no patient records are open).

Click on 'SEARCH' 'DATABASES'. The 'PATIENT SEARCH' screen will appear



### 'Patient Search' Screen

This screen allows you to produce a list of patients matching criteria selected by the user. The description of your search criteria will be displayed in the box at the bottom of the screen. Click on SEARCH to display the results.

A range of patient searches can be performed to support the provision of various MBS items designed to support Aboriginal and Torres Strait Islanders (such as childhood immunisations, influenza vaccinations, Pneumovax vaccinations, EPC Health Assessments, ATSI health checks - MBS item 715).



**Patient search**

Age  
 Age greater than or equal to:   
 Age less than or equal to:

Sex  
 All  
 Female  
 Male

Pregnant  
 Yes  
 No  
 All

ATSI  
 Aboriginal  
 Torres Strait Islander

Smoker >>  /day  Never Smoked  Ex-Smoker

Occupation:

Drug/Condition  
 Currently taking drug  
 Currently taking drug from class  
 Previous script for drug  
 Condition  
 Symptom  
 Sign

As a NOT condition

Seen By  Any doctor From  08/10/2009 To  08/10/2009

Not seen since  08/10/2009

Custom field 1   
 Custom field 2  Custom field 3

All patients who are Aboriginal

To find a patient who has identified as Aboriginal &/or Torres Strait Islander, click in the appropriate tick box.

Additional search criteria

Details of the patient search criteria

### Patient Search Results

Based on criteria entered in the Patient Search screen, a list of patients will be produced. From this screen you can either 'Open' a patient file, add a 'Recall', 'Save' the list, 'Print' the list, produce 'Labels', carry out a 'Mail Merge' with a recall template or 'Close'.

Medical Director 2.96 - [Search Results]

All patients who are Aboriginal Number of matching patients: 3

Surname	First name	Address	D.O.B.	Sex	Phone	Bus. Phone	Medicare No.	Pension No.	Chart No.
Anderson	David	81 Wallace St, Melbourne 3000	04011995	Male	9456 2345	9123 3456	413340027115		345
Andrews	Heather	2 Kennedy Rd, Demotown 1234	12051983	Female			3500265121		
Baker	Stephen	8 Midway St, Demotown 1234	02051957	Male					

3 Patients exist in this database that matches the specified criteria.



**From the resulting lists of patients there are a number of options that can be selected at the foot of the screen:**

**Open- Open** a selected patient record

**Recall -** Add a recall entry to the record of every patient listed

**Save -** Save the list as a database file for reviewing or editing with another program. (e.g. MS Excel)

**Print -**Print the entire list of patients generated.

**Labels -** Print address labels for the patients on the list

**Mail Merge -** Perform a mail merge using a recall/reminder letter template within Medical Director. (A copy of the letter will then be stored in the patient's file).

**Close -** Close the list and return to the main screen.

***If you have any queries or concerns regarding an Aboriginal or Torres Strait Islander patients Medicare Card (eg, Change of address, expired card, children or family members not listed on card etc.) you can contact the Medicare Aboriginal and Torres Strait Islanders Access Information Line on 1800 556 955***

